

## STATEMENT OF INTERESTS FREQUENTLY ASKED QUESTIONS

### WHO NEEDS TO FILE AN ANNUAL STATEMENT OF INTERESTS?

All elected office holders, Governor appointees (Governor's Cabinet Member/Agency Heads), and individuals appointed by the Governor to boards and commissions must report Statement of Interests information for themselves and their spouse. Those required to file a Statement of Interests disclosure include:

- Elected Officials
- Statewide Appointed Officials (Cabinet Members)
- Governor Appointed Boards/Commissions Members

In the past, the above individuals were required to file a Statement of Interests upon taking office, however a law change in 2025 ([House Bill 1469](#)) has made Statement of Interests an annual filing requirement for all filers.

- Candidates for elected office have an additional Statement of Interests requirement in election years when seeking ballot access.

### WHY DO I HAVE TO FILE A STATEMENT OF INTERESTS?

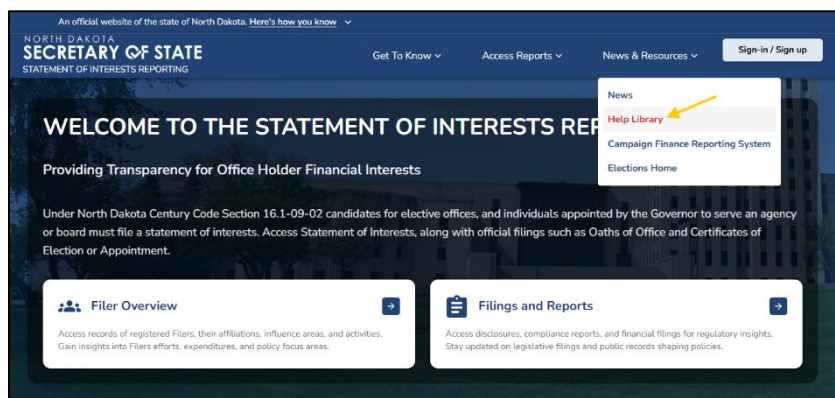
Reporting requirements for Statement of Interests filers were expanded to annual filings during the 2025 Legislative Session. [North Dakota Century Code \(NDCC\) Chapter 16.1-09](#) outlines the annual reporting requirements for all filers.

### WHERE DO I FILE A STATEMENT OF INTERESTS?

Individuals who serve in a statewide elected or appointed roles (Governor's Cabinet Member/Agency Heads), candidates who are required to file with the Office of the Secretary of State, and Governor-appointed board members are required to file Statement of Interests online at [SOI.sos.nd.gov](https://sol.sos.nd.gov).

Detailed instructions on the below are provided at [SOI.sos.nd.gov](https://sol.sos.nd.gov) in the News & Resources area of the site in the **Help Library** (noted by Yellow arrow).

- Log in
- Create profiles for positions you hold, and
- Submit filings



## WHEN DO I FILE A STATEMENT OF INTERESTS?

Statement of Interests are required annually. For the 2025 filing year:

- **Reporting Period:** January 1 – December 31, 2025
- **Filing Dates:** January 1 – January 31, 2026
- **File at:** [SOI.sos.nd.gov](https://SOI.sos.nd.gov)

## DO I FILE FOR EACH POSITION?

A Statement of Interests must be filed for each position an individual holds that has a filing requirement under [NDCC Chapter 16.1-09](#). As an example:

- A legislator who also serves on a Governor-appointed board, would have two (2) Statement of Interests filings.
  - 1) Legislator, and
  - 2) Governor-appointed board
- An individual who serves on three (3) Governor-appointed boards, would have three (3) separate filings.
  - 1 for each board on which they serve

**Candidacy Filings** – Candidates have an additional Statement of Interests filing requirement as part of their candidacy filing – optional candidacy filings will be available in the SOI system during election years.

## WHAT IS CONSIDERED A GOVERNOR-APPOINTED BOARD?

In North Dakota statute, the Governor has responsibilities to appoint members to specific boards. These boards are required to submit Statement of Interests and can be found at:

<https://apps.nd.gov/gov/boards/Search/Boards>

## WHAT INFORMATION AM I REQUIRED TO REPORT?

[NDCC § 16.1-09-03](#) outlines what is reported. Individuals must declare where they, or their spouse, have interests related to the below. No financial information is required; however, you must provide the name of business, organizations, etc., you have an interest/connection with and the role in which you, or your spouse, serve for that group.

### **Requirements as found in [NDCC § 16.1-09-03](#):**

1. *The name of the business or employer and an identification of the principal source of income, defined in the state income tax return as "principal occupation", of both the candidate or appointee and that person's spouse.*
2. *The name of each business or trust, not the principal source of income, in which the person making the statement, and that person's spouse, have a financial interest.*
3. *A list of the associations or institutions with which the person making the statement, and that person's spouse, are closely associated, or for which they serve as a director or officer, and which may be affected by legislative action, in the case of a statement submitted by a legislative candidate, or action by the candidate or appointee in that person's capacity as an officeholder.*
4. *The identity by name of all business offices, business directorships, and fiduciary relationships the person making the statement, and that person's spouse, have held in the preceding calendar year.*
5. *A list of political subdivisions and any agency or department of the state to which the person providing the statement, or the person's spouse, sold goods or services of more than five thousand dollars in the preceding calendar year from:*
  1. *An employer identified under subsection 1 in which the person or the person's spouse has an ownership interest of ten percent or more; or*
  2. *A business or trust identified in subsection 2 in which the person or the person's spouse has an ownership interest of ten percent or more and the business or trust is directly related to the official duties of the office the person is seeking or holding.*

## QUESTIONS

If you have questions about Statement of Interests filings, please contact:

NORTH DAKOTA  
**SECRETARY OF STATE** 

### **ELECTIONS DIVISION**

600 East Boulevard Avenue Dept. 108

Bismarck ND 58505-0500

**Phone:** (701) 328-4146

**Toll-Free:** (800) 352-0867, ext. 328-4146

**Email:** [soselect@nd.gov](mailto:soselect@nd.gov) **Web:** [Vote.ND.gov](http://Vote.ND.gov)