

VOTING PROCEDURES

1. VOTER CHECK IN

Voter presents one of the four types of valid ND ID for voting:

- North Dakota Driver's License
- North Dakota Non-Driver ID
- Tribal ID or Tribal Letter
- Long Term Care Certificate

Voter asserts qualifications by answering:

- Are you a United States Citizen?
- Are you at least 18 years old?
- Have you lived at this address at least 30 days?

Voter presents supplemental documentation if the information on valid ID is missing or outdated.

- Bank statement or utility bill
- Paycheck or paystub
- Check or document issued by a federal, state, tribal, or local government
- Printed document issued by a college or university + student ID

Voter completes check-in and proceeds to the officials table.

2. RECEIVING THE BALLOT

Voter chooses type of ballot they'd like to mark:

- Traditional paper ballot
- ExpressVote ballot card

The election official initials the ballot

- The election official shall also notify the voter that if their ballot is not initialed, it will be invalidated.

The election official gives the voter their ballot in a secrecy sleeve.

The voter can ask for assistance in marking their ballot:

- Someone of the voter's choosing
 - Can not be the voter's employer, agent of employer or officer/agent of the voter's union, a candidate, or a relative of a candidate
- Members of the election board
 - Both judges must assist the voter
- A person who assists the voter can not discuss ballot issues.

3. MARKING THE BALLOT

If marking a traditional paper ballot:

- Voters darken the oval next to their choice for candidates, write-ins, or ballot measures.
- Once the voter is finished marking the ballot, they proceed to the scanner to scan their marked ballot.
- If the scanner indicates an error such as crossover voting, over voting, or a blank ballot, the voter can choose to cast the ballot as-is or return their ballot to spoil and be issued a new ballot.

If marking a ballot on the ExpressVote:

- The voter or election official shall call the appropriate ballot on the ExpressVote.
- The voter moves through the screens and makes selections.
- Voter reviews selections on the review screen and if accurate, prints the ExpressVote ballot card.
- When finished marking the ballot, the voter proceeds to the scanner to scan their marked ballot.
- If the scanner indicates an error, the voter can choose to cast the ballot as-is or return their ballot to spoil and be issued a new ballot.

In a Primary Election, a voter can only vote for candidates of one political party.

- If a voter chooses candidates in more than one political party, the votes on the party ballot are not counted.

If a voter wishes to spoil their ballot, they may be issued a new ballot from officials AFTER they surrender their spoiled ballot.

- A voter may receive up to three ballots.
- The third ballot must be cast as-is.

No more than one voter can be in a voting booth at a time unless the voter is receiving assistance.

A voter can not reveal the name of a candidate they are supporting unless the voter is receiving assistance.

4. SET-ASIDE BALLOT

A voter may vote a set-aside ballot if:

- They do not have valid identification.
- The ID has outdated or missing information and the voter cannot provide supplemental documentation.

A set-aside ballot gives the voter additional time to retrieve or obtain valid ID and/or necessary supplemental documentation.

- Voter is checked-in at polling location as set-aside voter.
- Voter and official complete set-aside ballot envelope.
- Voter is issued a ballot that is not initialed by official.
- Voter marks the ballot and places the marked ballot in the set-aside ballot envelope.
- Voter has until the meeting of the Canvass Board, 13 days following the election, to cure their ballot.
 - Voter can provide the required identification or supplemental documentation by a visit or email to the election official responsible for conducting the election (County Auditor) by the meeting of the Canvassing Board.
- The Canvassing Board reviews all set-aside ballots for proper inclusion in or exclusion from the vote totals.



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